



THE

Getting Ahead Guidebook

— BINDER EDITION —



Based off the original 3-ring binder product

Personal Solutions Northwest, LLC
PO Box 84
Saint Helens, OR 97051

TAB SAMPLE · FUND MONTH

Fund the Month

Why this matters

Every time money lands, this is how you give each dollar a job — income by income, just like the app. Split each paycheck into your reserve envelopes and spending, and drive the **Remainder to Allocate** down to \$0 so nothing is left unassigned.

How to do it — step by step

- 1 Make a segment for each paycheck: write its name and Net amount.
- 2 If it's 1099 / self-employed money, set aside a tax % first (leave blank for W-2 pay). Refer to the Income Tax Planning section.
- 3 List each reserve or envelope this paycheck funds, and how much goes to each.
- 4 Subtract taxes and reserves from the Net — that's the **Remainder to Allocate**.
- 5 If a remainder is left, create a “Savings” reserve or a “Monthly Spending Reserve” (a variable monthly amount) and put it there — now it zeros out.
- 6 At the bottom, total all income and multiply by 12 to see your yearly picture.

TRY THIS: Do this for EACH income separately. When every segment reaches \$0 remainder, you're fully funded.

Fund the Month — split each income

Income name: _____ Net amount: _____

Set aside for taxes (1099 only): _____ % = _____

Reserve / envelope this income funds	Amount

Remainder to Allocate: _____

Income name: _____ Net amount: _____

Set aside for taxes (1099 only): _____ % = _____

Reserve / envelope this income funds	Amount

Remainder to Allocate: _____

Fund the Month (continued)

Income name: _____ Net amount: _____

Set aside for taxes (1099 only): _____ % = _____

Reserve / envelope this income funds	Amount

Remainder to Allocate: _____

Total monthly income (add all Net amounts): _____

× 12 = Annual income: _____

Total Remainder to Allocate (all incomes): _____

ZERO IT OUT: If the Total Remainder is not \$0, add a “Savings” or “Monthly Spending Reserve” for that amount so every dollar has a job.

✓ **Example — a finished “Fund the Month”**

Income name: Mom — craft biz (1099) **Net amount:** \$1,400

Set aside for taxes (1099 only): 15 % = \$210 set aside for taxes

Reserve / envelope this income funds	Amount
Auto Insurance reserve	\$120
Christmas reserve	\$50
Groceries (spending)	\$400
Monthly Spending Reserve	\$620

Remainder to Allocate: \$0.00

This page shows a completed form so you can see what a finished one looks like. Your blank copies are on the pages just before this one.

TAB · SAMPLE

That's just ONE tab.

The full Getting Ahead Guidebook — Binder Edition walks you through your whole money life on paper: Income, Recurring Charges, Reserves, Spending, Fund the Month, The Big Picture, the Register, Debt Payoff, a Debt-Free Countdown, and tax worksheets — each with plain-English steps, ~2 pages of blank forms, and a filled-out example.

- 1 14 tabbed sections that follow one simple setup flowchart.
- 2 Every form has a finished example so you always know what 'done' looks like.
- 3 Owners also get online tools (Debt Calculator + Future Purchase Planner), a reprintable Blank Forms Pack, and a paper Help Manual.

GET THE FULL BINDER: Get the full binder at TheGettingAheadGuidebook.com — a one-time digital download you can print again and again.